

**2020-21 Park Enhancement Fund
Regional Community Engagement Funding
APPLICATION FORM**

Each year, BC Parks invites volunteers and community partners to apply for project funding from the Park Enhancement Fund (PEF). This Regional PEF funding is intended to support community engagement projects and partnerships across the province. From volunteers to local scientists, Regional PEF funding is a wonderful way to support our local parks partners. \$240,000 is available in total, with \$40,000 for each of our 6 regions (West Coast, South Coast, Thompson Cariboo, Kootenay Okanagan, North – Omineca Peace and North – Skeena North Coast) split evenly across conservation and recreation projects.

Application Process:

1. Please complete the application form below, providing as much detail as possible about your project.
2. All applications are due by **June 26, 2020** – please submit to your BC Parks staff contact. If you are unsure of who that is, please submit to BCParks.Volunteers@gov.bc.ca.
3. Please note:
 - Maximum funding request: \$5,000 per project
 - All projects must be completed before **March 31, 2021**
 - Successful applicants must sign a funding approval letter confirming details and requirements of the project funding

Funding Criteria

The funding should be spent on events and initiatives that support diversity and inclusion, outdoor recreation, conservation (e.g. restoration, Ecological Reserve Warden support, interpretation, invasive species control, research, etc.). It can also support initiatives that include engaging new and current park visitors such as youth leadership events, multi-cultural initiatives, accessibility projects and leveraging contributions from partnerships and sponsorships.

Applications will be reviewed based on the following criteria:

1. Alignment with BC Parks priorities;
2. Benefit to the park;
2. Engagement of community partners;
3. Volunteer contributions; and
4. Leveraging of additional resources.

Applicant Details:

Name:

Organization:

Address: Park(s):

Email:

Phone Number:

BC Parks Staff Contact Details:

Name:

Position:

Region:

Notes:

**If you do not have a BC Park staff contact person, we will forward your application to the most appropriate staff member in your region.*

Project Details

1. Name of Project:

2. Project location/park name:

3. Anticipated project completion date:

4. Select Type of Project:

5. **Please provide a brief description of the project:**

6. **What will the outcomes of your project be? How will this project benefit the park(s)?**

7. Please describe any partnerships involved in this project and the role of each partner:

8. Please describe how you will ensure that your project adheres to Provincial Health Officer guidance and restrictions related to COVID-19.

Project Activities and Timelines

Describe the primary activities that will occur to carry out the project and their anticipated dates.

**If you require additional lines for your project, please attach them to your application*

Activity	Date

Project Budget:

Eligible Expenses include supplies, signage, training, financial contribution to a local group or Park operator organizing an initiative and fees in support of community outreach (e.g. hosting a booth at a local tradeshow). The funding cannot be spent on administrative costs or BC Park staff travel expenses.

Please outline your project budget including all anticipated revenue and expenses:

Revenue:

Projected Revenue Source	Amount (\$)	Confirmed?	Add'l Information
BC Parks Park Enhancement Fund (maximum \$5,000)			
TOTAL PROJECTED REVENUE	\$		



In Kind Contributions:

Please describe any in-kind contributions including volunteer hours and donated goods or services.

**If you require additional lines for your project, please attach them to your application*

In Kind Contribution	Estimated Value (\$)	Description

Expenses:

Projected Expense Item	Description	Amount (\$)
	TOTAL COST OF PROJECT	\$